

**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2017/18 – 20 December 2017**

Appendix A

Reports for future meetings

Item	Report detail	Date of last report	Date of next report
Questions to the Portfolio Holders / Forward Plan	Report which includes Forward Plan decisions relevant to the remit of the Committee	N/A	* Standing item for every meeting
Treasury Management	Updated report to be provided to the Committee regarding Capital Slippage	22 February 2017	*Standing item for every other meeting – next due 20 December 2017
One Organisational Plan	Report - One Organisational Plan Quarterly Progress Report (Quarter Two 2017/18)	N/A	20 December 2017
Warwickshire Fire and Rescue Service	Benchmarking Information for the fire service (Andy Hickmott)	N/A	20 December 2017
	Update on the WFRS Peer Review Action Plan	N/A	20 December 2017
	Integrated Risk Management Plan (IRMP) – Task and Finish Group Report	N/A	28 February 2018
	HMICFRS - information relating to the potential additional costs, including staffing requirements that may arise during the inspection process	N/A	28 February 2018
Customer Services	Customer Feedback in Warwickshire County Council: Annual Report April 2016 - March 2017	N/A	20 December 2017
Treasury Management	Treasury Management Monitoring Report	N/A	20 December 2017
	Capital Investment Fund Allocations 2017/18 – Quarter Three	N/A	28 February 2018

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Briefing Notes requested at 13 September 2017

Item	Briefing Note detail	Date requested	Date circulated
Work Programme 2017/18	Briefing note to be provided with an update on the new legal service to include costs and business plan where appropriate. (Sarah Duxbury)	22 February 2017	
Treasury and Finance	Briefing note update to be provided regarding Capital Slippage	13 September 2017	
One Organisational Plan	Information relating to the number of visits to WCC libraries – in particular the newly refurbished library in Stratford-upon-Avon.	13 September 2017	27 September 2017
	Information regarding the number of online visits to library services, the type of device used to access the library online services (information relating to the library app to follow)(Tejay de Kretser)	13 September 2017	27 September 2017
Property Service	Updated timeline relating to the build of the new fire service training centre (Steve Smith)	13 September 2017	18 September 2017
Customer Services	Briefing note in relation to the results of the recent Staff Pulse Survey. Further verbal update at meeting in February 2018	n/a	Due w/c 18 December 2017
	Information to be provided highlighting the collaborative partnerships across the County – to include the new catering company and Home First	6 September 2017	10 November 2017

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Action Points Outstanding

Item	Detail	Date requested	Date circulated
Warwickshire Fire and Rescue Service	Update on the retention of (RDS) retained firefighters	5 July 2017	8 September 2017
	Information to be provided on the working budget for Warwickshire Fire and Rescue Service	5 July 2017	10 October 2017
	Current situation regarding Equality and Diversity in the fire service following National Joint Council report	21 July 2017	9 November 2017
Property Service	Steve Smith to let members know the result of the One Public Estate bid (due 15/09/17) – <i>Further update expected 3 November 2017</i>	13 September 2017	
Service Transformation	Tejay de Kretser to circulate, to all members, information about the online reporting services (i.e. potholes) as well as information about how long information about completed repairs stay online/on the map.	13 September 2017	The information will be included in the next copy of Re:Member (due 21 November 2017)